



**SOUTH EASTERN UNIVERSITY OF SRI LANKA  
INVITATION FOR BIDS  
PROVIDING CLEANING AND JANITORIAL SERVICES FOR  
SOUTH EASTERN UNIVERSITY OF SRI LANKA, OLUVIL**

The Chairman, Department Procurement Committee on behalf of South Eastern University of Sri Lanka (SEUSL) invites sealed bids from Registered Business organisations for Cleaning and Janitorial Services for South Eastern University of Sri Lanka, Oluvil.

Interested bidders may obtain a complete set of bidding documents from the Deputy Registrar/General Administration, SEUSL until 9<sup>th</sup> August, 2018 between 9.00 a.m. to 3.00 p.m. on working days producing the receipt for the payment of non-refundable fee of Rs.1000.00 paid to the shroff of the university. Bidders can also download the bidding documents from the university website <http://www.seu.ac.lk>. Those who obtain bidding document from the university website should submit the completed document along with Bank draft drawn in favour of the “Bursar, South Eastern University of Sri Lanka, University Park, Oluvil # 32360”, and the bank draft should be attached with the bidding documents.

All bids shall be accompanied by a Bid Security amount of 2 % of the bid price to be valid for a period of four months from the date of closing of bids. The bid security should be obtained from any Commercial Bank operating in Sri Lanka approved by the Central Bank of Sri Lanka in favor of Competent Authority, South Eastern University of Sri Lanka.

Bidding documents **in duplicate**, marked “Original” and “Duplicate” in two separate sealed envelopes, putting them together in one sealed envelope, marked “Providing Cleaning and Janitorial Services for South Eastern University of Sri Lanka” on the top left hand corner of the envelop should either be sent by Registered Post to the address given below or deposited in the Tender Box kept at the Office of the Registrar, SEUSL, to be received before 3.00 p.m. on 10<sup>th</sup> August, 2018. Late bids will not be accepted.

Bids will be opened soon after the closing time of bids at the Board Room of SEUSL. Bidders or their authorized representatives are allowed to be present at the time of opening of the bids.

Further information can be obtained from the Deputy Registrar/ General Administration, SEUSL during working days (Telephone No. 067-2255177).

**Chairman  
Department Procurement Committee  
South Eastern University of Sri Lanka  
P.O. Box No. 01  
University Park  
Oluvil.  
23.07.2018**